

# Ohio Education Job Board FAQs

■ **I am a district that doesn't use PowerSchool's Applicant Tracking or Frontline's Applicant Tracking systems. Do I need log-in credentials to post to the Ohio Education Job Board?**

Yes. You will need log-in credentials to post jobs to the Ohio Education Job Board. Contact your Information Technology Center (ITC) to get your credentials.

■ **I am a district that uses Frontline's Applicant Tracking system. Do I need log-in credentials for SchoolSpring?**

No. To integrate with the Ohio Education Job Board, you will need to submit the URL for your Frontline instance to your ITC for implementation. Your job postings will then appear on the job board. You will continue to create and manage job postings in your Frontline Applicant Tracking system.

■ **I am a district using PowerSchool's Applicant Tracking system. Do I need log-in credentials for the Ohio Education Job Board?**

No. You will not need log-in credentials because the Ohio Education Job Board will be automatically integrated with your PowerSchool Applicant Tracking system when the ITC submits your district information for implementation. You will continue to create and manage job postings in your PowerSchool Applicant Tracking system.

■ **I am a district that posts job openings through my ESC's Frontline consortium. Do I need my own log-in credentials for the Ohio Education Job Board?**

No. If you participate in a Frontline consortium, including ESC consortiums, and that consortium is integrated with the Ohio Education Job Board, you will not need log-in credentials. Your job postings, and those of the entire consortium, will post via the consortium integration.

■ **I am a district that posts job openings through my ESC's Frontline consortium, but the consortium does not want to integrate with the Ohio Education Job Board. Do I need my own log-in credentials for the job board?**

Yes. If the consortium does not want to integrate with the Ohio Education Job Board, then you and each district within the consortium will need your own log-in credentials to post job openings directly to the job board.



One location to reach the teachers, administrators, and support staff who are looking for employment in an education setting.

[ohio12jobs.schoolspring.com](http://ohio12jobs.schoolspring.com)

**Ohio's Resource for  
Jobs in Education**

*Your education career takes  
off when you land in Ohio*



[ManagementCouncil.org](http://ManagementCouncil.org)

## Ohio Education Job Board FAQs, cont.

### ■ Why are my Ohio Education Job Board postings appearing on Indeed, Monster, Glassdoor, etc.?

Indeed, Monster, Glassdoor, and other sites like them scrub job postings from boards like the Ohio Education Job Board. If there is a problem with your job posting on one of these websites, please contact the website directly.

### ■ When I make a change in PowerSchool's or Frontline's Applicant Tracking system, such as adding new postings or removing closed postings, how long does it take for the change to appear on the Ohio Education Job Board?

The Ohio Education Job Board syncs three times a day at 8:00a, 12:00p, and 4:00p. Changes are not instantaneous and it may take until the next sync for the change to appear on the job board.

### ■ My district has integrated our current Applicant Tracking system with the Ohio Education Job Board. Where do I make changes to my job postings?

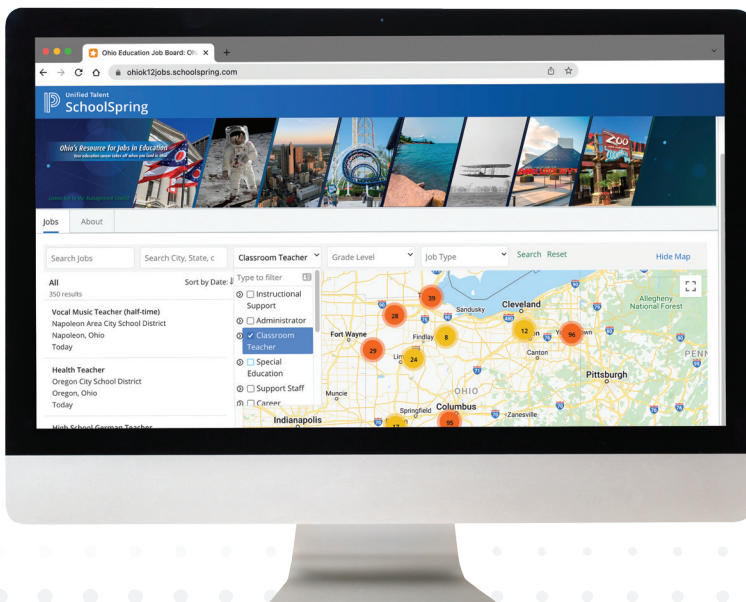
Job postings that appear on the Ohio Education Job Board via an Applicant Tracking integration must be edited in your Applicant Tracking instance. They cannot be directly edited in the Ohio Education Job Board.

### ■ How do I get set up to post jobs on the Ohio Education Job Board?

If you are ready to get started, reach out to your ITC for account creation and implementation.

### ■ What if I don't know who my ITC is?

To find your ITC, visit [managementcouncil.org/connect](http://managementcouncil.org/connect) or reach out to [connectwithus@managementcouncil.org](mailto:connectwithus@managementcouncil.org).



## Ohio Education Job Board

### Key Benefits

- » Built specifically for education
- » Post openings to one location
- » Attract applicants from across Ohio
- » Provide a positive applicant experience
- » Integrates with PowerSchool's Applicant Tracking and Frontline's Applicant Tracking
- » No cost

For information on how to get started, or get info on how your district can benefit from this no-cost service and attract more applicants, contact your ITC.

